



BATA Board of Directors Meeting Agenda

Thursday, December 7, 2023 @ 1:00pm

115 Hall St Traverse City Michigan

1. Call to Order - Chairperson
2. Pledge of Allegiance and Moment of Silence
3. Roll Call
4. First Public Comment*
5. Approval of Agenda
 - a. BATA Board of Directors Regular Meeting Agenda
6. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted on the agenda is approved by a single Board action adopting the consent calendar.

Consideration of Approving the following Minutes

 - a. *Regular Board of Directors Meeting Minutes of October 26, 2023*
 - b. *Strategic Planning Minutes of October 26, 2023*

Consideration of Accepting the following Reports

 - c. *Finance Oversight Team Notes November 20, 2023*
 - d. *FY23 Q4 Scorecard Results*
 - e. *Board Request Tracker – no open items*
 - f. *Correspondence*
7. Any items removed from the Consent Calendar
8. Executive Director's Report – Kelly Dunham
 - a. HQ Facility/Owner's Report
Jerry Tomczak, Program Manager, Cunningham-Limp
 - b. Hiring Report – Chris Davis
9. Chairperson's Report – Richard Cochrun
10. Committee Reports
 - a. Finance Oversight Team – Richard Cochrun
11. Quarterly Finance Reports – Phil Masserant
FY23 Q4 Finance Reports
 - a. Statement of Net Position

- b. Operating Reserve Fund Report
 - c. Capital Reserve Fund Report
 - d. New Facility Fund Report
 - e. Technology Fund Report
12. Old Business
13. New Business
- a. Resolution to recognize Heather Harris-Brady Director Contributions
 - b. Diamond Drive Facility
 - c. Automated Passenger Counters (APC) Technology Purchase
 - d. Board Member 2023 Compensation
 - e. Executive Director's 2023 Performance Review and Merit Increase
14. Board Discussion Item
15. Second Public Comment*
16. Directors Comments/Open Floor
17. Adjournment

*Next Board Meeting: **Thursday, January 25, 2024**, at the Hall St Transfer Station*

Public Comment:

Any interested party or person may address the board on any matter of BATA concern during public comment. Comments will be limited to 5 minutes and a one-minute warning will be given when needed. Any public comment that becomes disruptive, unduly repetitive, or impedes the orderly progress of the meeting may be terminated by the presiding officer. Once you have completed your public comment the board may ask any clarifying questions. If needed, you will be assigned a member of BATA's staff to follow up directly on any open concerns.