



BATA Board of Directors Meeting Agenda

Thursday, September 28, 2023 @ 1:00pm

115 Hall St, Traverse City, MI

1. Call to Order - Chairperson
2. Pledge of Allegiance and Moment of Silence
3. Roll Call
4. First Public Comment*
5. Approval of Agenda/Declaration of Conflict of Interest

6. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted on the agenda is approved by a single Board action adopting the consent calendar.

Consideration of Approving the following Minutes

- a. *Regular Board of Directors Meeting Minutes of August 10, 2023*
- b. *Special Board of Directors Meeting Minutes of August 24, 2023*
- c. *Closed Session Meeting Minutes of August 24, 2023, to be distributed at the September Board Meeting*

Consideration of Accepting the following Minutes and Reports

- d. *Finance Oversight Team Notes of September 18, 2023*
- e. *Governance Committee Minutes of September 18, 2023*
- f. *August Income Statement*
- g. *Title VI Policy*
- h. *Board Request Tracker*
- i. *Correspondence*

7. Any items removed from the Consent Calendar
8. Executive Director's Report – Kelly Dunham
 - a. HQ Facility/Owner's Representative Report
Jerry Tomczak, Program Manager, Cunningham-Limp
 - b. Hiring Report – Chris Davis
 - c. Employee Engagement Survey – Chris Davis
9. Chairperson's Report – Richard Cochrun

10. Committee Reports
 - a. Finance Oversight Team – Kelly Dunham
 - b. Governance Committee – John Sommovilla
11. Old Business
12. New Business
 - a. FY24 Capital Projects – Kelly Dunham
 - b. Support letter of Reappointment of John Sommovilla and Robert Fudge
 - c. Bylaws Approval
 - d. Diamond Dr Facility
14. Board Discussion Item
15. Second Public Comment*
16. Directors Comments/Open Floor
17. Adjournment

Public Comment:

Any interested party or person may address the board on any matter of BATA concern during public comment. Comments will be limited to 5 minutes and a one-minute warning will be given when needed. Any public comment that becomes disruptive, unduly repetitive, or impedes the orderly progress of the meeting may be terminated by the presiding officer. Once you have completed your public comment the board may ask any clarifying questions. If needed, you will be assigned a member of BATA's staff to follow up directly on any open concerns.