



BATA Board of Directors Meeting Agenda

Thursday, December 8, 2022 @ 1:00pm
115 Hall St Traverse City Michigan

1. Call to Order - Chairperson
2. Pledge of Allegiance and Moment of Silence
3. Roll Call
4. First Public Comment*
5. Approval of Agenda and any Conflict of Interest Announcements
 - a. BATA Board of Directors Regular Meeting Agenda
6. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted on the agenda is approved by a single Board action adopting the consent calendar.

Consideration of Approving the following Minutes

- a. *Regular Board of Directors Meeting Minutes of October 27, 2022*
- b. *Closed Session Minutes of October 27, 2022*

Consideration of Accepting the following Reports

- c. *Governance Committee Meeting Minutes of October 27, 2022*
- d. *Finance Oversight Team Notes of November 28, 2022*
- e. *Board Request Tracker [no new items]*
- f. *Monthly Income Statement*
- g. *December 2022 Ridership Report*
- h. *Millage Results*

7. Any items removed from the Consent Calendar
8. Executive Director's Report – Kelly Dunham
 - a. HQ Facility/Owner's Report
9. Chairperson's Report – Richard Cochrun
10. Committee Reports
 - a. Governance Committee – John Sommovilla
 - b. Finance Oversight Team – Richard Cochrun
11. Quarterly Finance Reports – Phil Masserant
FY22 Q4 Finance Reports
 - a. Statement of Net Position
 - b. Capital Reserve Fund Report
 - c. Operating Reserve Fund Report
 - d. Land Acquisition Fund Report
 - e. Cash Flow Analysis
 - f. New Facility Fund Report
 - g. Technology Fund Report
12. Old Business
 - a. Advertising Policy – Eric Lingaur
13. New Business
 - a. BATA Board Member Competencies Policy – John Sommovilla
 - b. Finance Oversight Team Roles & Responsibilities Policy – John Sommovilla

- c. Extension of the Recruiting Incentive - Chris Davis
- 14. Board Discussion Item
 - a. Preparing for the Next Crisis/Pandemic
 - b. Future Discussion Items
- 15. Second Public Comment*
- 16. Directors Comments/Open Floor
- 17. Adjournment

Public Comment:

Any interested party or person may address the board on any matter of BATA concern during public comment. Comments will be limited to 5 minutes and a one-minute warning will be given when needed. Any public comment that becomes disruptive, unduly repetitive, or impedes the orderly progress of the meeting may be terminated by the presiding officer. Once you have completed your public comment the board may ask any clarifying questions. If needed you will be assigned a member of BATA's staff to follow up directly on any open concerns.