



BATA Board of Directors Meeting Minutes
Thursday, July 28, 2022
Hall Street Transfer Station in Traverse City Michigan

1. Call to Order - Chairperson
The meeting was called to order at 1:01pm
2. Pledge of Allegiance and Moment of Silence
The Pledge of Allegiance was recited and a moment of silence observed.

3. Roll Call

Richard Cochrun	PRESENT
John Somavilla	PRESENT
Linda Joppich	PRESENT
Heather Harris-Brady	ABSENT
Brad Jewett	PRESENT
Robert Fudge	PRESENT
Gwenne Allgaier	ABSENT (Arrived at 1:40pm)

Also Present: Kelly Dunham, Chris Davis, Nichole Thompson, Mary Meredith, Jerry Tomczak and Tyler Bevier

4. First Public Comment
There was no public comment

5. Approval of Agenda
 - a. BATA Board of Directors Regular Meeting Agenda**On a Motion made by Brad Jewett and seconded by Linda Joppich the BATA Board of Directors approved the Agenda for the July 28, 2022 Regular Board of Directors Meeting as presented.**
MOTION CARRIES: 5-0

6. Consent Calendar
The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted on the agenda is approved by a single Board action adopting the consent calendar.

- Consideration of Approving the following Minutes*
- a. *Regular Board of Directors Meeting Minutes of June 30, 2022*
- Consideration of Accepting the following Minutes and Reports*
- b. *Governance Committee Meeting Minutes of July 18, 2022*
 - c. *FOT Meeting Notes of July 18, 2022*
 - d. *Monthly Income Statement*
 - e. *Board Request Tracker*
 - i. *New Hire Report*

- f. *Quarterly Turnover Report*
- g. *Q3 Ridership Report (including Cherry Festival)*

Director Jewett requested the removal of 6.e.i. New Hire Report

On a Motion made by Brad Jewett and seconded by Robert Fudge, the BATA Board of Directors moved to approve the July 28, 2022 Consent Calendar as amended.

MOTION CARRIES: 5-0

7. Any items removed from the Consent Calendar

- a. New Hire Report – Chris Davis

There were 18 new hires and Chris provided detail as to their previous positions prior to applying with BATA.

On a Motion made by Brad Jewett and seconded by Robert Fudge, the BATA Board of Directors moved to accept the New Hire Report.

MOTION CARRIES: 5-0

8. Executive Director's Report – Kelly Dunham

- a. HQ Facility/Owner's Representative Report
Jerry Tomczak, Program Manager, Cunningham-Limp

Kelly discussed the highlights of her monthly executive director report, including Cherry and Film Festival service levels and ridership.

Kelly reports we are very near to closing on the new facility property and she updated the board on the TCHC financing.

Kelly showed the board a framed photograph that one of our riders gifted to BATA and to each of our dispatchers.

Jerry reported recent discussion with the Christman Company. There is an approximate 7% projected increase on the project's schematic design estimate. Plumbing, pre-cast steel, and site utilities are some of the areas showing the largest increases. An early spring start is still a reality with October bidding for the subcontractors. Jerry asked the board for any contacts they may want to pass along. Directors are welcome to attend bid openings. We have submitted two federal grant applications that could fund the facility shortfall.

9. Chairperson's Report – Richard Cochrun

Richard did not have anything to report however he has heard a lot of good feedback about BATA services.

10. Committee Reports

- a. Governance Committee Update – John Sommovilla

John reports that on July 18th the Committee met and a new group of policies were reviewed. The drafts will be brought before the board once they've been revised.

- b. Finance Oversight Team Update - Kelly Dunham
Kelly brought the board up to date about MERS Actuarial Review and the cash flow for the new facility. We will invest \$5.5 million in Treasury Bills per our Cash Management Policy.

Gwenne Allgaier joined the other directors at this point of the meeting.

11. Finance – Nichole Thompson

- a. Finance Reports FY22 Q23– Nichole Thompson
- i. Statement of Net Position
 - ii. Operating Reserve Fund
 - iii. Capital Fund
 - iv. Land Acquisition Fund
 - v. Cash Flow Analysis

Nichole reviewed the Finance Reports highlighting areas of interest and responding to questions from the Board.

On a Motion made by Brad Jewett and seconded by John Sommovilla, the BATA Board of Directors accepted the FY22 Q3 Finance Reports as presented.

MOTION CARRIES: 6-0

b. FY23 Budget Revision Process (Discussion)

This subject was presented in the recent Finance Oversight Team Notes. August 8th is the first budget deadline. MDOT does not require board approval for a budget revision less than 15%. Staff requested permission to use the FOT as the reviewing body for the revised budget due to the short deadline and the Board supported.

12. Old Business

There was no old business.

13. New Business

There was no new business.

14. Board Discussion Item

a. Meeting the Transportation Needs of Leelanau County

Kelly reported that Director Harris-Brady provided some suggestions which Kelly shared with the board.

- Work with senior organizations, businesses, and schools to create better winter routes
- Consider a tsa express with dedicated signage
- Explore a smaller bus or two that stays in the County
- Pass out information in schools as to how to use BATA

Director Sommovilla suggested creating a “4 hour tour” to take people to highlights of Leelanau County.

15. Second Public Comment

There was no public comment.

16. Directors Comments/Open Floor

There were no comments.

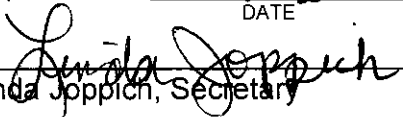
17. Adjournment

On a Motion made by the BATA Board of Directors moved at 3:00pm to adjourn the July 28, 2022 Regular Meeting of the BATA Board of Directors.

MOTION CARRIES: 6-0

Submitted/Recorded by: Mary Meredith, Administrative Assistant

Approved on 8-25-22
DATE


Linda Joppich, Secretary