



Administrative Staff Memorandum
BATA Board of Directors Meeting Agenda
Thursday, October 31, 2024 @ 1:00pm
115 Hall St Traverse City Michigan

1. Call to Order - Chairperson
2. Pledge of Allegiance and Moment of Silence
3. Roll Call
4. First Public Comment*
5. Approval of Agenda
 - a. BATA Board of Directors Regular Meeting Agenda
6. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted on the agenda is approved by a single Board action adopting the consent calendar.

Consideration of Approving the following Minutes

 - a. *Regular Board of Directors Meeting Minutes of September 26, 2024*

Consideration of Accepting the following Reports

 - b. *FY24 Q4 Ridership Report*
 - c. *FY24 Q4 Turnover Report*
 - d. *Local Advisory Council Minutes of October 7, 2024*
 - e. *Governance Committee Minutes of October 7, 2024*
 - f. *BATA Board Tracker*
 - g. *Staff Compliments*
7. Any items removed from the Consent Calendar
8. Executive Director's Report – Kelly Dunham
 - a. HQ Facility/Owner's Report
9. Chairperson's Report – Richard Cochrun
10. Committee Reports
 - a. Governance Committee – John Somavilla

11. Finance Reports – Justin Weston
FY24 Q4 Finance Reports
 - a. Operating Reserve Fund - 2024
 - b. Capital Reserve Fund - 2024
 - c. New Facility Reserve Fund - 2024
12. Old Business
13. New Business
 - a. Resolution to Approve a Contract Between MDOT and BATA.
 - b. FY24 Capital Plan Closeout
 - c. FY25 Capital Plan Request
14. Board Discussion Item
15. Second Public Comment*
16. Director's Comments/Open Floor
17. Adjournment

*Next Board Meeting: **Thursday, December 12, 2024**, at the Hall St Transfer Station.*