

# **BATA Regular Board of Directors Meeting Agenda**

115 Hall St, Traverse City, MI 49684

Thursday, April 27, 2023 @ 1:00 pm

1. Call to Order by Chairperson
2. Pledge of Allegiance and Moment of Silence
3. Roll Call
4. First Public Comment\*
5. Approval of Agenda/Declaration of Conflict of Interest
6. Consent Calendar  
The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Board action adopting the consent calendar.

## *Consideration of Approving the following Minutes*

- a. *Regular Board Meeting Minutes of February 23, 2023*

## *Consideration of Accepting the following Reports*

- b. *FY23 Q2 Ridership Report*
- c. *FY23 Q2 Turnover Report*
- d. *Governance Committee Minutes of March 13, 2023*
- e. *Local Advisory Committee Meeting Minutes of April 12, 2023*
- f. *Finance Oversight Team Notes of April 17, 2023*
- g. *Board Request Tracker*
- h. *Correspondence*

7. Any items removed from the Consent Calendar – Richard Cochrun
8. Executive Director's Report – Kelly Dunham
  - a. HQ Facility/Owner's Representative Report  
Jerry Tomczak, Program Manager, Cunningham-Limp
  - b. Hiring Report – Chris Davis
  - c. Link Service Update – Adam BeVier
9. Chairperson's Report – Richard Cochrun
10. Committee Reports
  - a. Finance Oversight Team – Richard Cochrun
  - b. Governance Committee – John Somavilla
11. Finance Reports – Phil Masserant
  - a. Monthly Income Statement
  - b. Statement of Net Position
  - c. Capital Reserve Fund Report
  - d. Operating Reserve Fund Report
  - e. New Facility Fund Report

13. Old Business
14. New Business
  - a. New Facility Budget
  - b. FY 2022 Surplus Recommendation
  - c. IT Vendor Contract Recommendation
  - d. MPO Participation Resolution
  - e. FY 2023 Success Plan Scorecard Q1 & Q2 Results
15. Board Discussion Items
16. Second Public Comment\*
17. Directors' Comments and Announcements/Open Floor
18. Adjournment

Public Comment:

Any interested party or person may address the board on any matter of BATA concern during public comment. Comments will be limited to 5 minutes and a one-minute warning will be given when needed. Any public comment that becomes disruptive, unduly repetitive, or impedes the orderly progress of the meeting may be terminated by the presiding officer. Once you have completed your public comment the board may ask any clarifying questions. If needed, you will be assigned a member of BATA's staff to follow up directly on any open concerns.